



Our Ref: ACO/FuturesWeek

21st March 2025

Dear Parent/Guardian

Year 10 Careers – Futures Week Summer 2025

As we approach the final term of the academic year, it is essential for our Year 10 students to be considering how best to prepare for Year 11 and beyond. To support students with their preparation, we are excited to offer Futures Week - a comprehensive program of careers education, information, advice and guidance to help them make informed decisions about their post-16 pathways by providing access to a variety of opportunities and events.

Careers Interviews

After the Easter break, we will begin our Year 10 career interviews. Students will have a one-on-one interview with a careers advisor to explore different post-16 options, including college, university, and employment pathways. Appointment slots will be shared with students through their form tutors. Rest assured, every student will have an interview before the end of this academic year.

To support your child in their interview, we encourage you to explore our careers website, [Unifrog](#), which offers quality resources, including career options, webinars and advice to assist with future plans.

Futures Week, 30th June – 4th July

To help students explore potential pathways, we have designed a diverse program for Futures Week, featuring a variety of activities designed to inspire and inform. These include visits to local and national companies, visits to institutions such as The University of Essex, Sigma Sixth Tendring and The Colchester Institute as well as work placement opportunities.

Monday 30 th June	Tuesday 1 st July	Wednesday 2 nd July	Thursday 3 rd July	Friday 4 th July
Lessons will be targeted to prepare students for their work experience placements.	Workplace experience	Workplace experience	Workplace experience	Sigma Sixth Tendring Experience Day (Invite only) College Preparation Day (for students not attending Sigma Sixth Tendring)

Workplace experience / Work Shadowing

From **Tuesday 1st July to Thursday 3rd July**, all Year 10 students are expected to be engaged in a work placement and will not attend school. Students can attend a place of work with a parent, family member, or another responsible adult (with parental consent). This workplace experience (Work Shadowing) aims to provide insight into the world of work. Please complete the attached Work Shadowing Form to indicate where and with whom your child will be shadowing.

If your child is unable to secure a placement with a family member or friend, they will participate in a series of workplace visits, alongside virtual experiences, coordinated by CCHS staff.

Once a placement has been found for your child please complete the work placement consent form via the link below. This must be completed no later than **Friday 7th June**.

[Work shadowing Form](#)

Futures Week Meeting Wednesday, 26th March at 4:30pm

For more information about work shadowing experience and Futures Week, we invite you to join our virtual meeting on Wednesday 26th March at 4:30 pm. This session will provide valuable insights into supporting your child in finding their placement. Please use the link below to join the meeting:

[Futures Week - Google Meet](#)

Individualised Pathways for Futures Week

Each student will receive a personalised plan for Futures Week, detailing college taster sessions, and transport arrangements. Further information will be sent over the coming weeks.

Finally, it's important to remember that CCHS students can arrange a career conversation with an advisor throughout the year by booking an appointment through their form tutor.

Thank you for your support in helping your child navigate these exciting opportunities.

Yours sincerely

Mr A Cooke
Assistant Headteacher