



Our Ref: AKILET/ Yr 8 Parents Eve

23rd April 2024

Re: Year 8 Parents' Evening

Dear Parent/Carer,

You are warmly invited to the Year 8 Parents' Evening on **Thursday, 2nd May 2024** from 3.45pm to discuss your child's progress, with their teachers.

We are continuing to use the system developed by SchoolCloud where you will have the option to book face to face (3.45pm – 5.40pm) or virtual (5.50pm – 6.45pm) appointments. Once you have selected your preference, you will be taken to the next set of options that will allow you to reserve your appointment time(s).

The system will open for bookings from 6.00pm on Thursday 25th April 2024: [click here](#). Bookings will close at midday on Thursday, 2nd May.

SchoolCloud is a fairly straightforward system to use and a helpful feature for virtual appointments allows more than one parent/carer to be on the same video call, from more than one device, at the same time. Students are encouraged to sit in on the meetings. For further information and support in this regard please [click here](#).

The appointments for both face to face and virtual appointments will be 5 minutes in length to allow most parents the opportunity to speak to their child's teachers. Unfortunately, for some members of staff who teach more than one Year 8 class, it will not be possible to accommodate every request within the allotted time. Year 8 reports will be issued ahead of the parents' evening: you may consider that you do not require an appointment if your child is doing well, achieving highly and you have no pressing questions.

For those of you who have not used the virtual system before, there will be a timer on-screen, which will allow both the parent and teacher to see how much time is left in the appointment; at the end of this time, the system will automatically end the meeting, and both the parent and teacher will be transferred to their next meeting. In the case of face to face appointments, a timer bell will ring. Please be aware that neither the teacher nor the parent will be able to extend this beyond the scheduled appointment length, in which case, if there are any further questions, then a follow-up email or telephone conversation with the teacher might be appropriate. If you wish to arrange for an additional conversation, please contact admin@cchs.school and include the teacher's name .

For face-to-face appointments, parents/carers should enter and leave the school through the Walton Road gates. As you approach the front of the school proceed around to the right and enter through the student entrance and left towards the Clouds Restaurant. Science and Maths will be located in the Main Hall; all other subjects in the Clouds Restaurant. Student Leaders will be available to assist, and there will be signage to help direct you. The face-to-face part of the evening will end promptly to allow staff to transition to the

virtual meetings. Parking on the school site will be very limited. If you park on Walton Road, please be considerate to our neighbours.

We hope you will take the time to speak with other colleagues who will be present during the first, face to face, part of the evening. Representatives from Sigma Sixth, the school's vibrant and successful sixth form college will be there to provide information, as well as a Careers information. Refreshments will be available and colleagues from Year 8 Pastoral Team will be on hand to provide any assistance.

We look forward to seeing you in person or online on Thursday, 2nd May, and hope that you have an informative and successful evening. If you have any feedback relating to the online system, following the evening, please contact me on, 01255 424266 or via email admin@cchs.school

Yours faithfully,

A Kidd

Mr A.M.Kidd

Deputy Headteacher