



Our Ref: AKILET/ Yr 10 Parents Eve

8th January 2024

**Re: Year 10 Parents' Evening**

Dear Parent/Carer,

You are warmly invited to the Year 10 Parents' Evening on **Thursday, 18th January 2024** from 3.345pm to discuss your child's progress with their teachers.

We are continuing to use the system developed by SchoolCloud. Please login to book appointments with your child's teachers. You will be given the option to arrange face to face or virtual appointments. Once you have selected your preference, you will be taken to the next set of options that will allow you to reserve your appointment time(s).

The system will open for bookings from 6.00pm on Thursday, 11th January 2024: [click here](#). Bookings will close at midday on Thursday 18<sup>th</sup> January.

SchoolCloud is a fairly straightforward system to use and a helpful feature for virtual appointments allows more than one parent/carer to be on the same video call, from more than one device, at the same time. Students are encouraged to sit in on the meetings. For further information and support in this regard please [click here](#).

The appointments for both face to face and virtual appointments will be 5 minutes in length in order to allow most parents the opportunity to speak to their child's teachers. Unfortunately, for some members of staff, who teach more than one Year 10 class, it will not be possible to accommodate every request within the allotted time. Year 10 reports will be issued just ahead of the parents' evening, and you may consider that you do not require an appointment if your child is doing well, achieving highly and you have no pressing questions.

For those of you who have not used the virtual system before, there will be an on-screen timer, which will allow both the parent and teacher to see how much time is left in the appointment; at the end of this time, the system will automatically end the meeting, and both the parent and teacher will be transferred to their next meeting. In the case of face to face appointments, a timer bell will ring. Please be aware that neither the teacher nor the parent will be able to extend this beyond the scheduled appointment length, in which case, if there are any further questions, then a follow-up email or telephone conversation with the teacher might be appropriate. If you wish to arrange for an additional conversation, please contact [admin@cchs.school](mailto:admin@cchs.school) and include the teacher's name .

For face to face appointments, parents/carers should enter and leave the school through the Walton Road gates. As you approach the front of the school proceed around to the right and enter through the student entrance and left towards the Clouds Restaurant. The face to face part of the evening will end promptly to allow staff to transition to the virtual meetings. Parking on the school site will be very limited. If you park on Walton Road, please be considerate to our neighbours.

We hope you will take the time to speak with other colleagues who will be present during the first, face to face, part of the evening. Representatives from Sigma Sixth, the school's vibrant and successful sixth form college, will be there to provide information on the college and give advice on course options. Further information about post-16 pathways will also be available, notably around the collaborative VI6 (Six Six) provision that CCHS has developed. Refreshments will be available and colleagues from Year 10 Pastoral Team will be on hand to provide any assistance.

We look forward to seeing you in person or online on Thursday, 18<sup>th</sup> January, and hope that you have an informative and successful evening. If you have any feedback relating to the online system, following the evening, please let me know.

Yours faithfully,

Mr A.M.Kidd

Deputy Headteacher