

Clacton County High School

Clacton County High School, Walton Road, Clacton-on-Sea, Essex, CO15 6DZ
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Principal: Neil Gallagher



Privacy Notices (How we use employee information):

Data Protection Act 1998: How we use work workforce information

We process personal data relating to those we employ to work as, or are otherwise engaged to work as, part of the Sigma Trust workforce. We do this is for employment purposes, to assist in the running of the authority and/or to enable individuals to be paid.

The collection of this information will also benefit both national and local users by:

- improving the management of workforce data across the sector
- enabling development of a comprehensive picture of the workforce and how it is deployed
- informing the development of recruitment and retention policies
- allowing better financial modelling and planning
- enabling monitoring of selected protected characteristics

The personal data includes identifiers such as Name, Date of Birth, HCPC number, Personal characteristics such as gender and ethnic group, qualifications and absence information.

We will not share information about you with third parties without your consent unless the law allows or requires us to. We are required to share some of your personal data with:

- the Department for Education (DfE)

If you require more information about how DfE store and use your personal data please visit:

- <https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

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