



Clacton County High School

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Higher Expectations, Raising Aspirations

Standard Operating Procedure - LGBTQ

Child discusses

This can be a very difficult time for our young person and may have taken an extremely long time for them to be able to do.



Inform Pastoral Team



Contact to LGBTQ Ambassador

The pastoral team will contact the LGBTQ ambassador who will make initial contact with the young person. This allows the young person to talk further about what they have discussed and for us as a school to start to implement support needed for the young person. This information is then passed on to the Director of Pastoral Care/Deputy Headteacher as appropriate



Phone call home (pastoral staff)

A phone call home is then made, to invite parents into the school for a meeting. If parents/carers decline the invitation, the information from the young person is then discussed during the phone call.



Parental meeting (pastoral staff)

Parents/carers come in to school to discuss the information further. We can then talk about what support is available in school and advise them that there is support for them too, so websites like mermaids can be forwarded to them.



Thinking time

Student has a period of reflection before any changes are made in school. This can be led by the student but should not be shorter than half a term. Ideally, one term.



Information to staff

Following further contact with home and thinking time changes are made to SIMS in agreement with parents re: pronouns, names etc.