



Clacton County High School

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Higher Expectations, Raising Aspirations

Our reference: CTALET1/LH

2nd September 2020

Dear Parents/Carers & Students

Re: final reminder for September start - guidance & instructions

I am writing to remind parents/carers of the arrangements for September that were sent out in August. Please share the contents of this letter with your child(ren) so they are fully aware of the arrangements that will be in place.

Face Coverings (update)

Students will be required to wear a plain face covering/mask when moving around corridors and in other internal communal spaces. This includes places such as the lunch queue and if meeting up at social times if the weather is bad. For those students exempt from wearing face coverings for medical reasons, parents are requested to contact the Inclusion Hub to make arrangements.

Entry points into school

Students can come onto the school site via the front or back entrance from 8.20am. Then make their way to the designated year group entrance and then directly to form rooms after washing or sanitising their hands. Registration will be at 8.45am in form rooms as detailed in previous letters. Staff will be on hand to help direct students to where they should be.

Bikes

Students are encouraged to cycle to school and avoid using public transport when possible. If students bring a bike to school they will be asked to secure their property in the far playground. This is exposed to the weather, but will allow for social distancing and for more bikes to be secured safely. However, as the bikes will be outside it is recommended that students bring a cover for their seats on wet days.

Break & Lunchtime

Reminder that students will need to bring packed lunch and own snacks as well as sufficient water for the school day. Access to Clouds is restricted to two year groups each day (lunch only) on the days as detailed below:

LUNCH TIMES	Hot lunch 11.55	Hot lunch 1.15
Mon	7	9
Tues	8	10
Weds	7	11
Thurs	8	9
Fri	11	10

Students eligible for Free School Meals will be provided with a packed lunch each day or a hot meal on their allocated year group days.

Students cannot bring footballs or basketballs into school and will not be loaned school balls for lunch breaks.

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Uniform

Students should all attend in full uniform and with full equipment from the first day. On PE/Dance days, they will need to wear their correct PE/Dance kit and trainers for the whole day with a blazer over the top. For year 10 students, we will swap their old tie for a new one on the first day.

A reminder that **full equipment must include:** a bag (large enough for A4 size books); a pencil case with pens, pencils, highlighters, rubber, sharpener, ruler, protractor, compass, scientific calculator, a named water bottle (for personal use only), a face covering and personal hand sanitiser. A note book would also be a useful addition. Students must not share any equipment.

Parent Pay

School is now completely cashless and parents will need to establish a ParentPay account. Please ensure your child's ParentPay account is always in credit as they will need this for any equipment purchases as well as any meals they wish to buy.

Visiting the School Site

Parents should not to enter the school site or come into reception without making prior arrangements with a member of staff. When visiting the school a face covering must be worn at all times. Please make sure that your child has everything needed for the school day ahead. We are sorry, but during the current restrictions, if your child forgets something staff are unable to deliver any items to students, any visits to the reception area office will be limited to staff.

Behaviour for Learning

To ensure that we keep everyone safe and secure, we have updated our Behaviour for Learning policy. Some students may be anxious about returning to school and we have extremely high expectations of all students to behave in a safe and sensible manner. The attached version of the Behaviour for Learning Student Information fully explains expectations of behaviour when in school and in the community, please ensure your child is aware of these.

Finally, the outside of the school Walton Road entrance and the leisure centre car park will be very busy at drop-off and pick-up times. With more students cycling and walking to school, parents are advised to drop children well away from the school entrances and to arrange a suitable meeting place for after school. This will ensure that the roads by the entrances are less busy and remain safe for all students whether cycling or on foot.

Thank you for your continued support and I look forward to seeing all the students back in school.

Yours sincerely

Mr Chris Taylor
Head of School